

DSWD FO VIII
RECORDS SECTION
RECEIVED
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BY: E. Japm
EDALYN G. JAPSON
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CAPABILITY BUILDING UNIT
BY: Joy Alar
DATE 01/19/24 TIME: 09:51 AM

REGIONAL SPECIAL ORDER

No. **0310**
Series of 2024

SUBJECT: COMPOSITION OF DSWD FO VIII CORE GROUP OF SPECIALISTS

In the interest and exigency of service and pursuant to Administrative Order No. 15 series of 2015 or the Creation and the Operationalization of the DSWD Core Group of Specialists, the following employees are hereby designated to comprise the Field Office VIII Core Group of Specialists, effective immediately and to continue until further orders, to wit;

No.	Name	Office	Position/ Designation	Sector of Specialization	Functional Expertise
1	Natividad G. Sequito	Office of the ARD for Operations/ Promotive Services Division	SWO V/ OIC – ARDO/ Division Chief	Family and Community	SWD Policy and Plan Development Standards Development and Compliance Monitoring Networking and Partnership Project Management and Development
2	Leila E. Auditor	Crisis Intervention Section	SWO IV/ Section Head	Family and Community	Standards Development and Compliance Monitoring Networking and Partnership Direct Service Delivery and Transfer of Technology Advocacy on Behalf of the Vulnerable Sector
3	Hermanito S. Mangalao	Sustainable Livelihood Program	PDO III/	Family and Community	Standards Development and



			Regional Program Coordinator		Compliance Monitoring Advocacy on Behalf of the Vulnerable Sector Networking and Partnership Project Management and Development
4	Noel Villones	Enhanced Partnership Against Hunger and Poverty Program (EPAHP)	PDO III/ Regional Program Coordinator	Family and Community	Standards Development and Compliance Monitoring; Networking and Partnership Direct Service Delivery and Transfer of Technology
5	Gina D. Ogay	Protective Services Division	SWO VI/ Division Chief	Family and Community; Women	SWD Policy and Plan Development; Standards Development and Compliance Monitoring Advocacy on Behalf of the Vulnerable Sector Networking and Partnership
6	Josamae D. Merencillo	Protective Services Division	SWO III	Children	SWD Policy and Plan Development Standards Development and Compliance Monitoring Direct Service Delivery and Transfer of Technology Advocacy on Behalf of the Vulnerable Sector

7	Marichu E. Bustillos	Community-Based Welfare Section	SWO IV/ Section Head	Family and Community; Older Persons	<p>SWD Policy and Plan Development</p> <p>Standards Development and Compliance Monitoring</p> <p>Direct Service Delivery and Transfer of Technology</p> <p>Advocacy on Behalf of the Vulnerable Sector</p> <p>Social Technology Development</p> <p>Project Management and Development</p>
8	Maria Carmela T. Pullantes	Community-Based Welfare Section	SWO II/ Women and Family Focal Person	Women; Family; Child; Youth	<p>Standards Development and Compliance Monitoring</p> <p>Networking and Partnership</p> <p>Program Implementation</p> <p>Advocacy on Behalf of the Vulnerable Sector</p>
9	Pauline Liza C. Nadera	Supplementary Feeding Program	Nutritionist Dietitian III/ Program Head	Internally Displaced Family/ Person/Child and Youth	<p>Standards Development and Compliance Monitoring</p> <p>Direct Service Delivery and Transfer of Technology</p> <p>Networking and Partnership</p> <p>Advocacy on Behalf of the Vulnerable Sector</p>

10	Leah M. Abarquez	Supplementary Feeding Program	SWO I	Child & Youth	Standards Development and Compliance Monitoring Direct Service Delivery and Transfer of Technology Networking and Partnership
11	Ma. Theresa Leonora B. Costelo	Supplementary Feeding Program	SWO I	Child & Youth	Standards Development and Compliance Monitoring Direct Service Delivery and Transfer of Technology Networking and Partnership
12	Jobelynn B. De La Cruz	Supplementary Feeding Program	Nutritionist Dietitian II	Child and Youth	Standards Development and Compliance Monitoring Program Implementation Advocacy on behalf of Vulnerable Sector
13	Irene A. Permejo	KALAHI-CIDSS Program	SWO III/ Regional Program Coordinator	Family and Community	Standards Development and Compliance Monitoring Direct Service Delivery and Transfer of Technology Advocacy on Behalf of the Vulnerable sector
14	Yvonne M. Novillo	Social Pension Program Management Office	SWO II	Older Persons	Standards Development and Compliance Monitoring

					Direct Service Delivery and Transfer of Technology Networking and Partnership
15	Hilda B. Tambio	Regional Haven for Women	SWO II/ Center Head	Child & Youth; Women	Standards Development and Compliance Monitoring Direct Service Delivery and Transfer of Technology Advocacy on Behalf of the Vulnerable Sector
16	Delia P. Aguirre	Home for Girls	SWO II/ Center Head	Child & Youth; Women	Standards Development and Compliance Monitoring Direct Service Delivery and Transfer of Technology Advocacy on behalf of the Vulnerable sector
17	Myla L. Banasta	Reception and Study Center for Children	SWO II	Children	Standards Development and Compliance Monitoring Direct Service Delivery and Transfer of Technology Advocacy on Behalf of the Vulnerable Sector
18	Georgina P. Bulasa	Regional Rehabilitation Center for Youth	SWO IV/ Center Head	Child and Youth	Standards Development and Compliance Monitoring

					<p>Advocacy on Behalf of Vulnerable Sector</p> <p>Direct Service Delivery and Transfer of Technology</p>
19	Ben S. Calzado	Regional Rehabilitation Center for Youth	Manpower Development Officer I	Persons with Disability	<p>Direct Service Delivery and Transfer of Technology</p> <p>Networking and Partnership</p> <p>Advocacy in Behalf of the Vulnerable Sector</p>
20	Edna Samson	Regional Rehabilitation Center for Youth	SWO II	Child & Youth	<p>Advocacy on Behalf of Vulnerable Sector</p> <p>Direct Service Delivery and Transfer of Technology</p> <p>Standards Development and Compliance Monitoring</p>
21	Lucia G. Balantad	Disaster Response and Management Division	SWO IV/ OIC – Division Chief	Internally Displaced Family/Person; Child & Youth	<p>SWD Policy and Plan Development</p> <p>Standards Development and Compliance Monitoring</p> <p>Networking and Partnership</p> <p>Advocacy on Behalf of the Vulnerable Sector</p>
22	Nena L. Getalado	Disaster Response Information Management Section/Disaster Response and	SWO IV/ Section Head	Family and Community; Internally Displaced Family/Person	<p>Standards Development and Compliance Monitoring</p> <p>Networking and Partnership</p>

		Rehabilitation Section			Direct Service Delivery and Transfer of Technology Advocacy on Behalf of Vulnerable Sector
23	Honey Lou L. Mora	Disaster Response and Management Division	PDO II	Internally Displaced Family/Person	Standards Development and Compliance Monitoring Networking and Partnership Direct Service Delivery and Transfer of Technology Advocacy on Behalf of Vulnerable Sector
24	Kenny Rudolf Unay	Disaster Response Information Management Section	PDO III	Internally Displaced Family/Person	Standards Development and Compliance Monitoring Networking and Partnership Direct Service Delivery and Transfer of Technology Advocacy on Behalf of Vulnerable Sector
25	Ofelia O. Pagay	Policy and Plans Division	SWO V/ Division Chief	Family and Community	SWD Policy and Plan Development Standards Development and Compliance Monitoring Networking and Partnership Direct Service Delivery and

					Transfer of Technology Advocacy on Behalf of the Vulnerable Sector
26	Carol B. Gerilla	Policy Development and Planning Section	Planning Officer IV/ Section Head	Family and Community	SWD Policy and Plan Development Standards Development and Compliance Monitoring Networking and Partnership
27	Gilberto T. Villamor	Policy Development and Planning Section	Planning Officer III	Women	SWD Policy and Plan Development Standards Development and Compliance Monitoring Direct Service Delivery and Transfer of Technology Advocacy in Behalf of the Vulnerable Sector Networking & Partnership Gender and Development
28	Roselle Y. Almayda	Policy Development and Planning Section	Planning Officer II	Family and Community	SWD Policy & Plan Development Standards Development and Compliance Monitoring Direct Service Delivery and Transfer of Technology Networking and Partnership

29	Carissa O. Mendoza	Standards Section	PDO III	Family and Community; Internally Displaced Family/Person	Standards Development and Compliance Monitoring Direct Service Delivery and Transfer of Technology Networking and Partnership Advocacy on Behalf of the Vulnerable Sector
30	Ma. Reychel D. Balase	Standards Section	SWO II	Child & Youth; Women	Standards Development and Compliance Monitoring Direct Service Delivery and Transfer of Technology Advocacy on Behalf of the Vulnerable Sector
31	Paula B. Unay	Pantawid Pamilyang Pilipino Program Management Division	PDO V/ Division Chief	Family and Community	SWD Policy and Plan Development Standards Development and Compliance Monitoring Networking and Partnership Advocacy on Behalf of 4Ps Program Implementation
32	Alejandra D. Catalon	Pantawid Pamilyang Pilipino Program Management Office	PDO III/ Family & Youth Development Focal Person	Family and Community; Child and Youth	Advocacy on Behalf of the Vulnerable Sector Networking and Partnership Direct Service Delivery and

					Transfer of Technology
33	Reden M. Sabela	Pantawid Pamilyang Pilipino Program Management Office	PDO II/ Regional Institutional Partnership Development Officer	Family and Community; Child and Youth	Advocacy on Behalf of the Vulnerable Sector Direct Service Delivery and Transfer of Technology Networking and Partnership
34	Leslie Anne S. Ruiz	Pantawid Pamilyang Pilipino Program Management Office	PDO II/ Regional Monitoring and Evaluation Officer	Children	Advocacy on Behalf of Vulnerable Sector Networking and Partnership
35	Vivian Aguirre-Madea	Pantawid Pamilyang Pilipino Program Management Office	PDO II/4Ps GAD Focal Person	Women	Standards Development and Compliance Monitoring Networking and Partnership Advocacy on Behalf of the Vulnerable Sector
36	Raquel J. Bateo	Sub – Field Office - Leyte	SWO II/ SFO Team Leader	Women	Standards Development and Compliance Monitoring Advocacy on Behalf of the Vulnerable Sector Networking and Partnership
37	Leo Nito L. Caliba	Social Technology Unit	SWO II/ Unit Head	Family and Community; Youth	Advocacy on Behalf of Vulnerable Sector Direct Service Delivery and Transfer of Technology Networking and Partnership

					Social Technology Development
38	Clarito T. Logronio	Office of the ARD for Administration	Director III/ ARD for Administration	Family and Community Welfare	SWD Policy and Plan Development Standards Development and Compliance Monitoring Networking and Partnership Project Implementation
39	Brigida D. Espejo	Financial Management Division	Chief Administrative Officer/ Division Chief	Older Persons	SWD Policy and Plan Development Standards Development and Compliance Monitoring Networking and Partnership Direct Service Delivery and Transfer of Technology
40	Orville C. Berino	Administrative Division	Supervising Administrative Officer/ OIC – Division Chief	Disaster Victims and Internally Displaced Persons	SWD Policy and Plan Development Standards Development and Compliance Monitoring Networking and Partnership
41	Ann Ritzel C. Caragos	Human Resource Management and Development Division	AO V/ OIC – Division Chief	Children & Disaster Victims and Internally Displaced Family/Persons	SWD Policy and Plan Development Standards Development and Compliance Monitoring Networking and Partnership Capability Building
42	Christopher I. Bacason	Accounting Section	Accountant III/		Direct Service Delivery and

			Section Head		Transfer of Technology on Financial Management/Administration
43	Mark Lorben Vicuña	Budget Section	AO VI/ Section Head		Direct Service Delivery and Transfer of Technology on Financial Management/Administration
44	Julieta Redoña	Cash Section	AO IV/ Section Head		Direct Service Delivery and Transfer of Technology on Financial Management/Administration
45	Manuel Jimenez, Jr.	Procurement Section	AO VI/ Section Head		Direct Service Delivery and Transfer of Technology on Procurement Management
46	Jeanne Bauzon	Property and Supply Section	AO III/ Section Head		Direct Service Delivery and Transfer of Technology on Property and Supply Management
47	Bece Oliverio	Personnel Administration Section	AO III/ Section Head		Direct Service Delivery and Transfer of Technology on Personnel Administration
48	Brian Requitillo	Learning and Development Section	AO II/ Section Head		Direct Service Delivery and Transfer of Technology on Learning and Development/Capability Building
49	Elvin Chua	Regional Information Communicatio	Information Technology Officer III/		Direct Service Delivery and Transfer of

		n and Technology Management Section	Section Head		Technology on Information Communication and Technology Management
50	Atty. Jonalyndie Chua	Legal Unit/Social Marketing Unit	Legal Officer/ Unit Head		SWD Policy and Plan Development Standards Development and Compliance Monitoring Networking and Partnership Advocacy in Behalf of the Vulnerable Sector
51	Lassie Madelo	Office of the Regional Director	Management Audit Analyst II		SWD Policy and Plan Development Standards Development and Compliance Monitoring Direct Service Delivery and Transfer of Technology
52	Atty. Rochelle Caliste	Standards Section	PDO III		SWD Policy and Plan Development Standards Development and Compliance Monitoring Direct Service Delivery and Transfer of Technology Networking and Partnership
53	Jennifer Casper – Paa	Kalahi CIDSS	Training Specialist IV/Section Head		Direct Service Delivery and Transfer of Technology Capability Building

					Networking and Partnership
54	Edward Anthony Ortiz	Capacity Building Section	Training Specialist II		Direct Service Delivery and Transfer of Technology

Further, the following were elected by the CGS members as Convener and Co – convener in the respective sector of specialization:

	Family and Community	Child and Youth	Women	Older Persons and Persons with Disability	Disaster Management
Convener	Carol B. Gerilla	Ofelia O. Pagay	Hilda B. Tambio	Yvonne M. Novillo	Nena L. Getalado
Co - convener	Leila E. Auditor	Delia P. Aguirre	Ma. Reyschel D. Balase	Leo Nito L. Caliba	Honey Lou L. Mora

Further, to help the Department in performing its role in providing technical assistance along program development, policy formulation, standards review and updating, and all other related decisions/actions in relation to the sectoral programs, the FO VIII Core Group of Specialists, shall perform the following roles/functions:

A. Specialists – serve as experts in a particular field of expertise. As such he/she has authority and knowledge and practice skills in the programs policies and service delivery and serves as TA provider to intermediaries.

Specific roles are:

- I. Provide inputs to enhance guidelines pertaining to field of expertise prior to further review by MANCOM/RMANCOM and approval by the EXECOM;
- II. Serve as Mentor to identified Mentee/s and shall conduct mentoring sessions with the identified mentees at any given time as need arises, or at least once every quarter;
- III. Serve as Resource Person during trainings, fora, conferences, seminars initiated by the DSWD and partners;
- IV. Join TWG/similar body and participate in Focus Group Discussions (FGD) concerning their field of expertise to provide inputs for direction setting;
- V. Attend case conferences on high profile/problematic cases to provide inputs on resolution of such cases;
- VI. Connect to broader network of external experts that allow for access to professionals who can advise/exchange information on policy issues, assist and coach in program development, fundraising, communications and evaluation; and strengthen the networks of partnership with GOs, LGUs, Private Sectors, NGAs, and CSOs fields such as education, energy, youth and development, workforce development, humanitarian assistance, health and economic sustainability, among others;
- VII. Attend meetings convened by designated Execom Champion/Convener as they provide direction to the specialists of a particular sectoral area;
- VIII. Undertake research pertaining to the respective sectors as part of the continuing professional education.

B. Convener – serve as the chair/organizer of the designated sector and lead in carrying out plans and activities for the sector.

Specific tasks:

- I. Convene the specialists at least once per semester for purposes of planning and aligning activities of the Specialists per the set roles they are expected to perform, with the Department's thrusts and priorities, in coordination with the Capacity Building Section (CBS) as the secretariat;
- II. Coordinate with other sector conveners regarding emerging/critical sectoral concerns;
- III. Help the Execom Champion (at the CO) in linking the needs of sector/s to specific office/unit in the Department that needs immediate action and follow – thru results/actions;
- IV. Coordinate with the CBS which is the Secretariat in the operationalization of the CGS in terms of preparations, facilitation of meetings and documentation of the activities of the Conveners and the Specialists;
- V. Serve as Resource Person to trainings, fora, conferences, seminars initiated by the DSWD and partners, on a per invitation basis; and
- VI. Have a fixed term of office of 3 years.

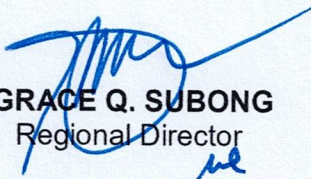
C. Co – convener – is expected to serve as the co – chair/co – organizer of the designated sector and assist the convener in carrying out plans and activities for the sector.

Specific tasks:

- I. Help the convener to convene the Specialists at least once per semester for purposes of planning and aligning activities of the Specialist per the set roles they are expected to perform, guided by the Department's thrusts and priorities;
- II. Identify and recommend priority areas for research affecting the sector;
- III. Serve as Resource Person to CGS capability building initiatives and to trainings, fora, conferences, seminars initiated by the DSWD and partners, as per invitation basis; and
- IV. Have a fixed term of office of 3 years.

All other orders inconsistent herewith are hereby amended and/or revoked accordingly.

By the Authority of the Secretary of the
Department of Social Welfare and Development


GRACE Q. SUBONG
Regional Director