

REGIONAL SPECIAL ORDER

No. 3500
Series of 2023

DSWD FIELD OFFICE VIII
RECEIVED
PERSONNEL SECTION
Date 06/16/23 01:05
By: MARVIN D. SISTER
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SUBJECT: AMENDMENT OF RSO NO. 0344 SERIES OF 2022

In the interest and exigency of service, Regional Special Order #0344 S. 2022 is hereby amended so as to recompose the TARA Monitoring Team of DSWD Field Office VIII, to wit;

AREA	NAME	POSITION
Western Samar	1. Gina Ogay	SWO V/DC, PSD
	2. Paula B. Unay	PDO V/DC, Pantawid Pamilyang Pilipino Program
	3. Leida S. Rocabo	OIC SWADTL/ PL
	4. Sheena Mae Villas	AA IV
	5. Jhonna Faye Vinas	SWO II/ AICS
	6. Nechel Panao	SWO III/ 4Ps
	7. Francis Batula	PDO II/ DRMD
	8. Marthea Clarisse Espiritu	PDO II/DRMD
	9. Ana Joy Matarong	SWO III/ 4Ps
	10. Ariel S. Boleche	PDO II/PC- SLP
	11. Alma D. Margate	PDO II/ SLP
	12. Francis R. Ibanita	PDO III/SLP
	13. Jamie Belle V. Evangelista	PDO II/SLP
	14. Maria Christina L. Manicani	PDO II/SLP
	15. Anna S. Aban	SWO II
	16. Edna O. Samson	SWO II
	17. Maria Felisa C. Cotejar	SWO II
	18. Sheena Legata	SWO I
Eastern Samar	1. Lucia G. Balantad	SWO IV/OIC – DC, DRMD
	2. Brigida D. Espejo	CAO/DC - FMD
	3. Asther L. Dadulla	SWO IV/ Head, Socpen
	4. Ma. Rosyl R. Fernandez	SWO I
	5. Myrlina G. Pascual	TS II/ Head, CBS
	6. Leo Nitho L. Caliba	SWO II/Head, STU
	7. Micah Premne Amable	PDO III/ RIACAT- VAWC Regional Coordinator

AREA	NAME	POSITION	
	8. Edizon Z. Cinco	SWO II/ SWAD TL	
	9. Jelyn Keziah Genotiva	SWO II/ AICS	
	10. Lolita Enciso	PDO II/SLP	
	11. Febie N. Palines	SWO IV/4Ps	
	12. Joseph R. Dela Pena	PDO III/DRM	
	13. Rubelyn U. Badilla	SWO II/ 4Ps	
	14. Ma. Gladys A. Cledera	PDO II/ 4Ps	
	15. Dolly Ann B. Baldonido	SWO III/4Ps	
	16. John Vincent L. Cillo	CDO III/KALAH I	
	17. Juancho Mananquil	PDO II/SLP	
	18. Ma. Victoria F. Abrajano	PDO I/ Socpen	
	19. Narciso C. Codillo	PDO I/ Socpen	
	20. Melvin L. Dael	Computer Operator I	
	Northern Samar	1. Natividad G. Sequito	SWO V/DC, PrSD/OIC - ARDO
		2. Rochelle Caliste	PDO III/ Head, Standards Section
		3. Gilberto T. Villamor	PO III/PDPS
		4. Kaye Justine E. Quinto	PDO I
		5. Ma. Lucilla L. Montilla	SWO II/ SWAD TL
		6. Sandra Ingracial	SWO IV/ 4Ps
		7. Jenny Mendoza	SWO III/ 4Ps
8. Grace Montesclaros		SWO III/ 4Ps	
9. Jay Vincent Bibar		PDO I/ Socpen	
10. Jackielyn Irlandez		PDO III/ DRRM	
11. Marietta Seno		PDO I/ Socpen	
12. Jessa Perez		PDO I/ SFP	
13. Ethel Tan		PDO III/ PL, SLP	
14. Mitzi Grace V.Panal		PDO II/ SLP	
15. Ronaldo D. Fariñas		PDO II/ SLP	
16. Remegio Renola		CDO III/ KALAH I	
17. Arlene Lagula		SWO II	
Leyte	1. Clarito T. Logronio	Director III/ARDA	
	2. Carissa O. Mendoza	PDO III	
	3. Roselle Ypil- Almayda	PO II/PDPS	
	4. Brian M. Requitillo	AO II/Head, L&D	
	5. Yvonne M. Novillo	SWO II	
	6. Darlyn M. Carnalan	SWO III/TARA Focal	
	7. Raquel J. Bateo	SWO III/ SWAD TL	
	8. Abner B. Arintoc	SWO IV/ 4Ps	
	9. Cleo Lovenelle A. Cairo	SWO III/ 4Ps	
	10. Ruth Q. Bigot	PDO II/ 4Ps	
	11. Anna Liza A. Capales	PDO/ SLP	
	12. Mary Jane Villote	SWO III/ 4Ps	
	13. Marc Jhonle Manocsoc	PDO II/ Socpen	

AREA	NAME	POSITION
	14. Monica I. Elizon	PDO II/SLP
	15. Juel G. Ramos	DRMD Focal
	16. Rosalia M. Ignacio	SFP
	17. Benjie Pelen	PDO II/ PC- SLP
	18. Jhoane Cuesta	PDO III/ DRMD Focal
	19. Darwin Cabellin	PDO II/. PC- SLP
	20. Sharmaine Suares	CDO III/ KALAHI
	21. Arole May Nirza	SWO III/ 4Ps
	22. Delia P. Aguirre	SWO III/Center Head
	23. Georgina Bulasa	SWO III/Center Head
	24. Hilda Tambio	SWO III/Center Head
	25. Myla Banasta	SWO III/Center Head
	26. Romart So	ITO II/NHTS
	27. Elvin A. Chua	ITO II/OIC – Head, RICTMU
Biliran	1. Ofelia O. Pagay	SWO V/DC, PPD
	2. Ma. Reyschel D. Balase	SWO II
	3. Katrina Dominique C. Acerden	SWO II
	4. Ma. Jesusa O. Gatdula	AO II
	5. Ma. Joyce A. Flora	SWO II/SWAD TL
	6. Virdly D. Benito	PDO II/ DRMD
	7. Adrian Manuel Arpon	PDO II/ PC- SLP
	8. Susana M. Rostata	SWO III/ 4Ps
Southern Leyte	1. Orville C. Berino	SAO/OIC – DC, Admin Division
	2. Ann Ritzel C. Caragos	AO V/OIC – DC, HRMDD
	3. Maria Carmela T. Pullantes	SWO II/Head, Sectoral Programs
	4. Francis Genell R. Berida	PO III/ RSCWC Regional Coordinator
	5. Agnes Bugal	SWO III/RJJWC Regional Coordinator
	6. Carol B. Gerilla	PO IV/Head, PDPS
	7. Mavis Mae C. Baoy	SWO II
	8. Marichu E. Bustillos	SWO IV/ Head, CBWS
	9. Mark Lorben Vicuña	AO V/Head, Budget Section
	10. Riza A. Basalio	SWO IV/ OIC SWAD TL
	11. Maricel Espina	PDO II PC-SLP
	12. Lyndie Vallejos	SWO 2 AICS
	13. Hennelyn Saul	SWO 2 AICS
	14. Siony Renomeron	PDO II SLP
	15. Jelly Ann Gelsano	PDO I Socpen

As such, the TARA Monitoring Teams shall perform the following responsibilities:

1. Preparation and Self-Assessment

- Provide technical assistance based on the result of the previous Service Delivery Capacity Assessment (SDCA)
- Coordinate with internal partners FO 8 Divisions, Sections, Units, Programs, and TARA Focal for collaborative interventions to assist the LSWDOs' improved functionality; and
- Conduct reorientation of the SDCCA tool, facilitate the self-assessment, ensure the completeness of the entries and provide TA as needed.

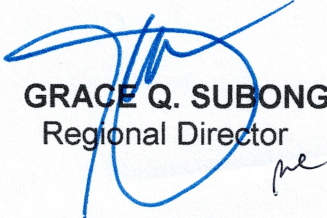
2. Actual Conduct and Validation

- Coordinate with the LSWDOs for the actual date with official communication letter addressed to the LCE;
- Prepare for the RSO, vehicle, and meetings with the team completed and tasking has been agreed;
- Facilitate the reproduction of the documents (self-administered SDCCA Tool, Blank SDCCA Tool, Attendance Sheet, FGD Guide Questions, Informed Consent Form, Certificate of Appearance) and PowerPoint Presentation for the Exit Conference;
- Conduct Courtesy call with the Local Chief Executive;
- Facilitate the validation by accomplishing the assessment tool and check the MOVs strictly;
- Conduct the KII/FGD; and
- Conduct exit conferences with the LCE & and Department Heads and facilitate the action planning.

3. Consolidation Analysis and Report

- Ensure complete entries of Service Delivery Capacity and Competency Assessment Forms and make necessary coordination for missing information and data;
- Proper turnover of the accomplished and completed SDCCA forms to TARA Focal/ staff for safekeeping;
- Facilitate the signing of partnership agreement between DSWD FO VIII and the LGU;
- Monitor plans and agreement stipulated in the partnership agreement; and
- Shall conduct follow up visits to the assigned Local Social Welfare and Development Offices (LSWDOs) to monitor and provide continuing technical assistance.

By the Authority of the Secretary of the
Department of Social Welfare and Development


GRACE Q. SUBONG
Regional Director