

MEMORANDUM

TO : ALL HEADS/DIVISION CHIEF
This Office

ATTENTION : VOLUNTEER COMMITTEE – QUICK RESPONSE TEAM

FROM : THE REGIONAL DIRECTOR
This Office

SUBJECT : ATTENDANCE TO VOLUNTEERS TRAINING CUM ORIENTATION
ON RA 11313 OR THE SAFE SPACES ACT

DATE : 02 OCTOBER 2023

The Capacity Building Section will be conducting Volunteers Training cum Orientation of RA 11313 or the Safe Spaces Act, on 26 – 27 October 2023 in Jasmin Resort, Marabut Samar.

The Department's National Volunteer Service Program (NVSP) as per Administrative Order No. 10 series of 2010, is an organized approach of providing opportunities for individuals and groups to extend voluntary service in the implementation of social welfare and development programs. As the lead in the field of social protection, DSWD need to maximize the vast potential of volunteers as partners in promoting faster, better, and smarter social welfare service delivery in the communities, in centers and institutions, or even in office – based volunteer work where their technical expertise can augment the existing workforce. However, in order to maximize and strengthen the capacity of these volunteers, they should be provided with capability building activities in order for them to upgrade their knowledge, attitude, and skills on specific area/topic. Hence, a Volunteers Training where laws, principles, and practices regarding volunteerism will be discussed likewise the roles and responsibilities of volunteers and the volunteer committee shall be reviewed.

Further, since volunteers are deployed to different work areas, they should be oriented on RA 11313 or the Safe Spaces Act, for them to be reminded in valuing the dignity of every person and guarantee full respect for human rights, to prevent gender violence in the workplace, and to promote the principle of Do No Harm. Apart from the identified volunteers from different NGAs, NGOs, and from other offices, this will also be attended by the selected members of the Volunteer Committee of the FO's Quick Response Team. Due to limitation of funds, for this activity, we restrict to only 5 participants from each Volunteer Committee of the QRT, as follows:

TEAM 1			
DESIGNATION	NAME	POSITION	OFFICE
CHAIRPERSON:	ROLANDO A. VERBO, JR.	ADMIN. ASSISTANT II	CBS
Alternate:	LENETTE H. PENALOSA	PDO II	SLP

Members	AIRES E. CABALTIERRA	TS I	CBS
	MARICRIS D. ROJO	FA II	KC PMO
	AL LOSADA	ADMIN. AIDE IV	ACCTG. SECTION
TEAM 2			
CHAIRPERSON:	VIVIAN A. MADEA	PDO II	PPPPMO
Alternate:	MARLYN N. COLILIHAN	AO II	ACCTG. SECTION
Members	JOYLENE C. AMOSCO	ADMIN. AIDE IV	BUDGET SECTION
	MELDE E. BABIANO	SW AIDE	CIS
	FELIROSE C. DABAN	ADMIN. AIDE IV	SOCIAL PENSION PROGRAM
TEAM 3			
CHAIRPERSON:	MYRLINA G. PASCUAL	TS II	CBS
Alternate:	REDEN M. SABELA	PDO II	PPPPMO
Members	LARENA L. TOLIBAS	AO II	CASH SECTION
	LOVELIE ANGELIQUE Q. LACABA	ADMIN. ASSISTANT II	OARDA
	MICHEL B. BALDICANAS	SW AIDE	CIS
TEAM 4			
CHAIRPERSON:	MYRNA G. QUISMUNDO	AO V	PPPPMO
Alternate:	EDWARD ANTHONY B. ORTIZ	TS II	CBS
Members	JOY A. SALOMON	SW AIDE	Promotive Services Division
	SHEENA E. VILLAS	ADMIN. AIDE IV	BUDGET SECTION
	AIDALYN U. NIEMES	ADMIN. ASSISTANT II	PSD
TEAM 5			
CHAIRPERSON:	RODEL M. REDONA	AO II	PPPPMO
Alternate:	JOSEPH JAY P. PERALTA	ADMIN. ASSISTANT II	PPPPMO
Members	LUCILIN P. SUSAYA	AO IV	KC PMO
	CHIN CHIN D. ORTIZ	ADMIN. AIDE IV	CASH SECTION
	JEVERLY B. BABIANO	ADMIN. ASSISTANT III	OARDO
TEAM 6			
CHAIRPERSON:			
Alternate:	EDUARDO M. ADONA, JR.	ADMIN. ASSISTANT II	PPPPMO
Members	MA. RHADEL ANN L. TALAGUIT	ADMIN. ASSISTANT I	KC PMO
	KAYE JUSTINE E. QUINTO	SWO II	SECTORAL PROGRAM
	DONNA ROSE DE LA TORRE	ADMIN. AIDE IV	ADMIN. DIVISION
	RIMALYN R. PAGAYANAN	ADMIN. ASSISTANT I	RRCY
TEAM 7			
CHAIRPERSON:	LORFEL L. PENARANDA	PDO II	PPPPMO
Alternate:	DONNAVIE D. MESA	ADMIN. ASSISTANT III	PPPPMO
Members	CHRISTINE V. VILLANUEVA	FA II	KC PMO
	GLADES G. CANDELA	ADMIN. AIDE IV	CASH SECTION
	GIRLIE JERGENS C. SANTOS	ADMIN. AIDE IV	CASH SECTION

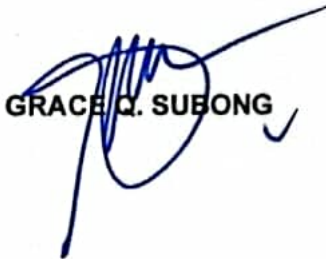
Moreover, we would appreciate if you could endorse the availability of the following staff from your respective offices through the confirmation link https://bit.ly/Confirmation_VolunteersTraining not later than **9 October 2023**, to give us way to facilitate their authority to travel and other required supporting documents or if they are not available, to facilitate their replacement with other committee members unlisted above.

Additionally, another batch of training shall be proposed for those who will not be accommodated this time.

Meanwhile, attached is the Regional Special Order (RSO) No. 0799 series of 2023 or the Composition of the Quick Response Team, for your reference.

For coordination or queries, you may reach the Capacity Building Section through **Ms. Myrlina G. Pascual** at 091642428301 or **Mr. Rolando A. Verbo, Jr.** at 09061181323, or through the email address cbsec.fo8@dswd.gov.ph.

Thank you.


GRACE Q. SUBONG